Sandstone Charter Township Board of Trustees Meeting

October 14, 2025

Draft MINUTES

Meeting called to order at 6:02 p.m.

MEMBERS PRESENT: Supervisor Gary W. Britten, Clerk Kimberly M. Britten, Treasurer Betty Sue VanWinkle, Trustees Jeff Hale, Nicole Cantrell, Cheryl Marks, Steve Noble.

Pledge of Allegiance: Gary W. Britten

Public comment on agenda items: None

Agenda additions/deletions: None

Motion to Approve Agenda by Marks	**Second** by Noble	*Motion carried*
Motion to Approve Minutes by Noble	**Second** by Marks	*Motion carried*
Motion to Approve prepaid bills by Marks	**Second** by Hale	*Motion carried*
Motion to Approve payment of payroll/Treasurer disbursements by Marks	**Second** by Hale	*Motion carried*

Sheriff's Report by Deputy Amy Bretes Report attached

Bldg. Inspector/Zoning Admin Report by Bryan Powers: report on Bennett Rd. post-fire house rebuild issue - progress is being made.

County Commissioner Report by Tony Bair: Absent

Guests: None

Planning Commission Report Blain Goodrich submitted PC meeting minutes for the October 7, 2025 meeting. Next PC meeting has been moved to November 4, 2025 at 6:00 pm.

Treasurer's Report by Betty Sue VanWinkle (monthly bank balances) 95% of summer taxes have been collected as of September 15, 2025. SCT account at TRUE Community has been closed. All monies have been moved to MI CLASS. Payment was made by check from General Fund for the east parking lot lights. Next month the Public Improvement Fund balance will be decreased and the General Fund balance increased to reflect the allocation of the expenditure to the Public Improvement Fund.

Clerk's Report by Kim Britten Clean-up day October 11, 2025: We had two Emmons trucks w/workers, an OmniSource roll-off bin for metal, and an electronics recycling truck. 95 residents used our services; 11 people volunteered to work. Deputy Bretes was also here for traffic control.

Fire Board Report by Steve Noble

Motion to Approve Fire Dept. bills by Marks, including approval of authorization of Chief to settle Target Solutions claim for up to $2,700.00	**Second** by Noble	*Motion carried*

Unfinished Business: None

Supervisor Report by G. Britten:

- website update; Benn Rd. bridge update;
- state revenue sharing update;
- Public Safety grant based on crime rate;
- started discussion w/Fire Chief re: Fire Dept. budget – effect of Parma Twp increase in taxable value unknown at this point;
- starting next month, agenda will include Assessor's Report (presented by Supervisor)

New business:

Motion by Britten to approve subscription to PivotPoint assessor software ($.35/parcel) and purchase of tablet computer up to $1100 **Second** by Hale — *(See below)*

Motion to table by Cantrell, **Second** by Marks, Roll call: Ayes 2. Nays 5. — *Motion failed*

Further discussion of principal PivotPoint **motion**. Roll call: Ayes 5. Nays 2. — *Motion carried*

Board Comments: The Board would like to talk with the CPA that filed the Audit for the Fire Dept.

Public comments – open topic: None

Motion to adjourn by Marks **Second** by Noble *Motion carried*

Meeting adjourned at 8:10 p.m.

Kimberly M. Britten
Clerk, Sandstone Charter Township